

**James Fourie**

**Curriculum Vitae**

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6139

## **Personal Details**

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Cell Number : 072 750 5151 1a Whitnall St.  
Telephone : 046 622 8126 Grahamstown  
6139

Languages : English (home language) Nationality : South African  
Afrikaans (1<sup>st</sup> add. language) Driver's Licence : Code 08  
isiXhosa (basic)

## **Portfolio**

A portfolio of some of my work can be found on dropbox at the following link:  
[https://www.dropbox.com/sh/tm2v0w8tbelbgal/AAC1iEukNFjuJrztmxac\\_8IIa?dl=0](https://www.dropbox.com/sh/tm2v0w8tbelbgal/AAC1iEukNFjuJrztmxac_8IIa?dl=0)

## **Education / Qualifications**

- 2007 – 2010 ● Graphisoft SA – *Johannesburg*  
Telephonic training through ArchiCAD agents
- 2007 ● *Micrographics – Port Elizabeth*  
AutoCAD 2007 Beginners Course
- SACAP registered as Professional Architectural Draughtsman  
(PAD 20670)
- 1992 ● *University of Port Elizabeth*  
3rd year Bachelor of Building Arts  
(short one credit to qualify for degree)
- 1980 ● *Port Elizabeth Technikon*  
T1 Civil Engineering

## **Software Proficiency**

- Competent ● *ArchiCAD, SketchUp Make, MS Word, Excel, OpenOffice.Org Text & Spreadsheet*
- Basic ● *AutoCAD, iMovie, PowerPoint, Garageband, Logic Pro X, OpenOffice.Org Drawing, Gimp, Inkscape*

## **Work Experience**

- Oct 2015 – present ● **Building Restoration & Renovation**  
*Restoration and renovation of 150 year old stone barn*  
Planning, details and construction of all work including: timber mezzanine level, internal windows, timber staircase and dormer windows.
  
- Jan 2010 – Oct 2015 ● **Architectural Design Solutions**  
*Freelance architectural design, draughting and building supervision*  
Additions, alterations and new residential projects.
  
- Aug 2014 – Sept 2015 ● **Dawid Theron Visuals**  
*BIM Modelling in ArchiCAD*  
Contract work creating 3D models in *ArchiCAD* from 2D drawings for Dawid to render using *Artlantis, Photoshop* and *Adobe Lightroom*.
  
- Mar 2013 – Oct 2013 and  
Feb 2014 – Sept 2014 ● **MBB Consulting Services (EC) Inc.**  
*Project Manager*  
Manage the construction of 1500 toilet structures in Extension 6. Grahamstown with 40 SMME contractors and two suppliers.
  
- Sept – Dec 2009 ● **MBB Consulting Services (EC) Inc.**  
*Contractual Draughtsman*  
Creation of 3D models and flythroughs on ArchiCAD with general draughting on working drawings and some design work for a public swimming pool and the proposed DSG workshops. Also contributed to the DSG campus masterplan presentation.
  
- 2007 – 2009 ● **Architectural Design Solutions**  
*Freelance architectural design, draughting and building supervision*  
During this period I designed and was involved in the supervision and construction of various additions, alterations and new dwellings. Initially using a drawing board and then incorporating the 3D modelling of SketchUp, and then BIM on ArchiCAD. I also filled in for a year as technical drawing teacher for matric woodwork pupils at Graeme College.
  
- 1999 – 2006 ● **African Musical Instruments cc. Grahamstown**  
*Administrative Manager*  
Responsibilities included bookkeeping, staff payroll, financial management, designing and improving administrative systems, sourcing materials and supplier liaison, quality control and design improvements to instruments, preparation of marketing material, customer liaison, promotion and maintenance of instruments

1997 – 1999

- **Grahamstown Power Station Property**

*Manager*

Management of the Old Power Station – renting out space to small businesses and craft co-ops. Responsibilities included bookkeeping, maintenance and supervision, preparing funding proposals and a publicity brochure as well as contributing to formulating a new vision for the Old Power Station.

June – Nov 1997

- **Self-Employed**

*Restoration and renovation of 150 year old stone barn*

Planning, details and construction of all work including: installation of plumbing and bathroom fittings, agricultural drain and waterproofing to remedy rising damp, sandblasting and installation of ceiling, sash windows and alterations to roof structure, timber mezzanine level and dormer window

1993 - 1997

- **Mpako Rural Technology Unit, Mqanduli District, Transkei.**

*Unit and Water Programme Co-ordinator*

This NGO was based in rural Bomvanaland. Responsibilities included coordinating the activities of the unit and the Rural Water Supply Programme, design and supervision of water projects, liaison with local and tribal authorities and community development structures, training of unit staff, project committees and maintenance teams, preparing funding proposals and budgets, reporting and accounting to funding agencies

## **Referees**

Robert Berold  
(Client)

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Dawid Theron  
(Theron Visuals)

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